

Coalition for the International Criminal Court
Vacancy Announcement: Communications Officer

Background

The Coalition for the International Criminal Court (CICC) is a global membership network of civil society organizations around the world advocating for a fair, effective, and independent International Criminal Court (ICC). Through a core commitment to the rule of law and justice, the CICC is focused on results and long-term systemic change in the fight for global justice for war crimes, crimes against humanity and genocide. The CICC's 26-year track record has yielded a unique role and standing at the ICC, the Assembly of States Parties to the Rome Statute (ASP), with governments around the world as well as other relevant stakeholders, representing real partnership between political structures and civil society that is largely unprecedented at the global level.

The CICC's work is facilitated by the CICC Secretariat. To ensure maximum engagement and participation, particularly of members from ICC situation and preliminary examination countries, as well as members from the global south, the CICC Secretariat has a critical role to play in ensuring members are well informed, have the full opportunity to participate in joint advocacy strategies to amplify shared messages, in addition to their own advocacy, and to ensure adequate interpretation and translation. The CICC Secretariat's work further includes: empowering, amplifying and representing civil society voices in key discussions and processes within the broad Rome Statute system, including with court actors and within government diplomacy; creating opportunities for consultation and dialogue between stakeholders and NGO member organizations; supporting member organizations around the globe in strategizing and developing advocacy; ensuring wide dissemination of relevant updates to member organizations; maintain access of civil society to ICC and ASP structures, among other initiatives to support strong civil society participation - especially from the global south - in the Rome Statute system.

As of 1 July 2021, hosting responsibilities of the CICC Secretariat have been transitioned to a consortium of CICC members led by Women's Initiatives for Gender Justice (WIGJ). At the same time, discussions and consultations are ongoing regarding the overall governance of the Coalition including the possibility of the CICC Secretariat being housed as an independent organization. As a temporary host, WIGJ ensures the administrative and logistical transition and provides oversight to the transition process.

This is a **full-time** position for a period of **six months**. Applications close on **31 August 2021**.

Main tasks and responsibilities

- Monitoring and compiling developments related to the work of the ICC or CICC members' updates as relevant to the ICC;
- Managing CICC's website and social media platforms;
- Developing an effective communications strategy for the CICC Secretariat;
- Upon coordination with Secretariat staff, communicating relevant ICC or ASP developments to CICC members;
- Upon coordination with Secretariat staff, leading on or supporting content development for the CICC website and social media platforms, including drafting/editing press releases, posts, articles and blog posts, updating country situations and cases, creating and editing infographics, videos and other content as needed;
- Responding to media inquiries, and maintaining records of media coverage;
- Supporting the Secretariat with other communications tasks as needed.

The Communications Officer reports to the Secretariat Director.

Qualifications and experience

- University degree required and advanced university degree preferred in communications, journalism or another related field;
- 3-5 years of professional experience relevant to this post, including demonstrated experience in a communications role;
- Excellent communication skills and effective interpersonal skills, with the proven ability to establish and maintain positive working relationships;
- Familiarity with the field of international justice and the work of the International Criminal Court;
- Solid organizational skills;
- Attention to accuracy and detail with demonstrated ability to work and multitask well under pressure regarding deadlines, workload, and unexpected developments;
- Proficiency in Microsoft Office, content management systems, and social media platforms; and
- Knowledge of a publishing software (Photoshop, InDesign etc.).

Language skills

Excellent command of verbal and written English. Knowledge of French and/or Spanish is an asset.

Conditions

This is a full-time consultancy post (32-40 hours a week) for a period of six months. Women's Initiatives for Gender Justice will be engaging the consultant as an independent contractor, and the consultant will be liable for any relevant taxes owed. The start date would be 15 September 2021 or shortly thereafter, in consultation with the successful candidate. Remuneration will be commensurate with the candidate's experience. Remote working is possible.

How to apply

Please send the following by **31 August, 13:00** (The Hague time):

- A curriculum vitae;
- A one-page cover letter describing your relevant experience and suitability for the post; and
- Names and contact details of three references.

Apply via email to hr@4genderjustice.org with the subject 'Communications Officer Application'.

Women's Initiatives is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.

Only short-listed individuals will be invited for an interview. No phone calls or email enquiries please.