

**POSITION:** Communications Intern  
**LOCATION:** The Hague, the Netherlands  
**STARTING DATE:** September 2019  
**DEADLINE FOR APPLICATIONS:** 21 August 2019

The **World Federalist Movement – Institute for Global Policy** is recruiting for a Communications Intern for its **Coalition for the International Criminal Court (CICC)** Program. The intern will be based in The Hague, the Netherlands.

The Coalition includes 2,500 civil society organizations in 150 different countries working in partnership to strengthen international cooperation with the ICC; ensure that the Court is fair, effective and independent; make justice both visible and universal; and advance stronger national laws that deliver justice to victims of war crimes, crimes against humanity and genocide. The ICC is the only permanent Court with the mandate to bring to justice individuals who commit the most serious violations of international humanitarian law, namely genocide, crimes against humanity and war crimes.

#### **THE INTERNSHIP**

The internship will provide the successful candidate with on-the-job training on communications skills, social media management and multimedia software in a global non-profit, non-governmental organization. The successful candidate will be given the opportunity to:

- Gain valuable experience in the non-profit sector
- Learn various software including Content Management System, Hootsuite, Canva etc.
- Take responsibility for social media management and analysis
- Observe and participate in meetings such as meetings with NGO, government, and ICC representatives
- Build and Expand his/her professional network
- Work in a young, multicultural, and dynamic work environment
- Improve communications, advocacy and organizational skills
- Participate in communication strategizing, project development and implementation

The Communications intern will assist the CICC Communications Officer, along with other staff as relevant, with a range of media and public-information tasks.

#### **Responsibilities will include:**

- Daily monitoring and compiling news developments related to the ICC's current investigations and cases, thematic issues such as sexual violence, children and victims as they relate to the ICC and CICC member updates
- Assist with the research and drafting of articles for Coalition publications;
- Assist with e-newsletters creation and development;
- Support with website management;
- Assist with content development for the website, including drafting/editing articles and blog posts, updating country situations and cases, creating and editing photos/videos, and other content;
- Identify content for website and social media outlets;
- Develop creative ideas for Twitter, Instagram and Facebook campaigns and reporting;
- Build event calendar for social media
- Monitor developments in online media;
- Update journalist database and research media outlets worldwide;
- Assist with media relations;

- Attend and take notes, photos/videos of press briefings, meetings, lectures related to international justice in The Hague;
- Support Communications staff with the updating and creation of factsheets, press releases, social tools, content for website updates and other background resources;
- Help fulfil requests for information;
- Assisting with other tasks as needed.

#### **QUALIFICATIONS AND EXPERIENCE**

- Advanced undergraduate or graduate student working towards, or having already obtained, a degree in Communications, Multimedia, Web Design, New Media, Journalism, and/or International Relations, Political Science, Law and/or other relevant fields;
- Fluency in English required; fluency in other languages (French, Spanish, or Arabic) would be an asset;
- Excellent written and oral communication, research and analytical skills;
- Attention to detail; Organizational and administrative skills;
- Effective team player with the ability to work and think independently, and to be resourceful and proactive;
- Ability to work independently and in a deadline-driven environment;
- Previous nonprofit and/or journalism experience would be an asset;
- Demonstrated interest in international justice and NGO work preferred;
- Affinity with the Coalition's goals and objectivities;
- Interest in photojournalism preferred;
- Knowledge and interest in still and video photography and editing software preferred;
- Knowledge of Adobe Creative Suite, or other similar software, would be an asset;
- Working knowledge of Excel, PowerPoint and HTML, Google Analytics, Hootsuite, Photoshop, InDesign, Mail Chimp and Multimedia tools an asset;
- Experience producing online content an asset;
- Passion for social media and its potential as an advocacy tool;
- **Available on a full-time basis for a minimum of four months from September 2019.**

#### **REMUNERATION**

Please note that this is an **unpaid** internship and the Coalition cannot cover associated transportation or accommodation costs. We recommend all prospective candidates to seek financial assistance from their academic institutions or seek outside fellowships, grants, and personal resources. The Coalition cannot sponsor individuals applying for internships to help them obtain visas.

#### **APPLICATION PROCEDURE**

Please apply by 21 August by sending a cover letter and CV by email to [cicc-hague@coalitionfortheicc.org](mailto:cicc-hague@coalitionfortheicc.org) with the subject header, “[First and last name] - Hague Communications Intern.”

**Applications will be reviewed on a rolling basis; therefore it is advised to send in applications early.** Short-listed candidates will be invited for a telephone/Skype or in-person interview. Due to the great number of applications, only short-listed candidates will be contacted.

NO phone inquiries please.

#### **ABOUT WFM-IGP**

The WFM-IGP is an equal opportunity/affirmative action employer strongly committed to hiring and retaining diverse and internationally representative interns.

WFM-IGP works to advance the global promise of peace and is committed to building a safer and more just world. The organization includes a comprehensive set of programs that work to protect civilians from the threat of genocide, war crimes and crimes against humanity; facilitate transparency in governance; increase access to justice; and promote the application of the rule of law. WFM-IGP works in partnership with the United Nations and often serves as a hub of information and collective action on UN-related issues. In addition, we work with governments, and other international and regional institutions around the globe – as well as with thousands of committed individuals and world leaders – to advance a mission of peace, prosperity, and security for all.

WFM-IGP is co-located in The Hague, the Netherlands and New York, USA and has ECOSOC consultative status with the United Nations. WFM-IGP currently oversees the following programs: the Coalition for the International Criminal Court (CICC), the International Coalition for the Responsibility to Protect, and the International Democratic Governance program, amongst others. For more information about WFM-IGP, please visit our website: [www.wfm-igp.org](http://www.wfm-igp.org).