

Internship, Secretariat

Closing date: August 10, 2022

Location: The Hague

Type: Part- or full-time internship (up to 32 hours/week); full-time during annual ICC state party meeting, preferred

Timeframe: September to December 2022

Stipend: Up to 300 EUR/month gross (pro-rated for part-time internship)

About this role

The Secretariat of the Coalition for the International Criminal Court is seeking an intern to provide support to all areas of the Coalition's work, including advocacy campaigns, communications, supporting civil society access to the annual session of the International Criminal Court Assembly of States Parties, and connecting our global civil society network. The Coalition is committed to ensuring the successful candidate has a learning experience and gains exposure to the work of a small, dynamic, multinational team in a non-governmental organization and the broader international justice community in The Hague.

About Us

The Coalition for the International Criminal Court is the world's largest civil society partnership advancing the global fight against impunity for serious international crimes. We champion a universal, fair, effective, and independent International Criminal Court and effective national proceedings through the broader Rome Statute system. Through Coalition advocacy campaigns and leveraging expertise across our network to support the justice goals of member organizations, we are advancing victims' access to justice and connecting the global movement of justice advocates.

The Coalition is facilitated by its Secretariat and hosted by the Women's Initiatives for Gender Justice. To learn more about us, find us on Twitter @ngos4justice or online, at www.coalitionfortheicc.org.

Main tasks and responsibilities

The intern will assist the Coalition's staff in advocacy efforts through a mix of legal and policy research and administrative tasks, as well as supporting the Coalition's broad civil society network in its participation at the December 2022 annual meeting of the International Criminal Court's Assembly of States Parties. Responsibilities include:

- Provide support—both research and administrative—to Coalition advocacy efforts with ICC states parties and ICC officials, particularly in connection with the annual Assembly of States Parties session; Attend events on thematic issues and country situations that relate to the ICC and prepare reports to share with Coalition members;
- Assist Coalition staff with research and draft legal and policy memoranda, media reviews, website updates, and factsheets;
- Research and draft legal and policy memoranda, media reviews, website updates, and factsheets;

- Support virtual and in-person events, e.g., coordinating invitations, logistics, note-taking, and reporting;
- Undertake special projects and assignments as may arise.

Qualifications

- Interest in the goals of the Coalition for the ICC;
- Advanced undergraduate or graduate student in law, with a specialization in international criminal law preferred, or a related field;
- Knowledge of the ICC, or justice, peace, and security matters in ICC situation countries;
- Excellent written and oral communication, research, organization and writing skills;
- Ability to work independently and within the constraints of tight deadlines;
- Professional competency in English, additional language proficiencies are a plus, especially French, Spanish, and/or Arabic;

Conditions

Interns should be an enrolled student in The Netherlands for the duration of their internship and must have proof of work authorization. Interns will need a social security number (BSN).

Women's Initiatives for Gender Justice, the host of the Coalition for the International Criminal Court, will conclude a standard internship agreement with the successful candidate. The start date would be 1 September 2022 or shortly thereafter, in consultation with the successful candidate.

How to apply

Please send the following in English by **10 August, 13:00** (The Hague time):

- A curriculum vitae;
- A one-page cover letter describing your relevant experience and suitability for the post; and
- Names and contact details of three references.

Apply **via email** to **hr@coalitionfortheicc.org** with the subject "CICC Intern Application."

Women's Initiatives is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age. Only short-listed individuals will be invited for an interview. No phone calls or email enquiries please.