

**POSITION:** Development and Fundraising Intern  
**LOCATION:** The Hague, The Netherlands (Virtual)  
**STARTING DATE:** 1 September 2020  
**DEADLINE FOR APPLICATIONS:** 14 August 2020

The **World Federalist Movement – Institute for Global Policy (WFM-IGP)** is recruiting for a Development and Fundraising Intern. The intern will be based in The Hague, The Netherlands.

#### **ABOUT WFM-IGP**

WFM-IGP, founded in 1947, is a non-profit, non-partisan organization committed to the realization of global peace and justice through democratic multilateral frameworks and the application of international law. WFM-IGP includes a comprehensive set of programs that work to protect civilians from the threat of genocide, war crimes, and crimes against humanity; facilitate transparency in governance; increase access to justice; and promote the rule of law. We work in partnership with the United Nations, governments, and other international and regional institutions around the globe—as well as with thousands of committed individuals and world leaders—to advocate for peace, prosperity, and security for all by strengthening multilateral frameworks and approaches in order to effectively address transnational challenges. WFM-IGP is a 501(c)(3) non-profit organization in the United States and a registered ANBI-Stichting (charitable foundation) in The Netherlands.

WFM-IGP currently incorporates the following programs: the *Coalition for the International Criminal Court* ([CICC](#)) and the *International Coalition for the Responsibility to Protect* ([ICRtoP](#)). For more information about WFM-IGP, please visit our website at [www.wfm-igp.org](http://www.wfm-igp.org).

#### **THE INTERNSHIP**

The internship will provide the successful candidate with on-the-job training on development and fundraising work in a fast-paced global non-profit, non-governmental organization. The successful candidate will receive the opportunity to:

- Gain valuable experience in the non-profit sector;
- Gain skills in planning and executing fundraising events, including research on potential donors;
- Gain effective teamwork skills;
- Gain strategic development and fundraising experience in the international human rights space/world;
- Build and expand a professional network;
- Work in a multicultural, diverse and dynamic environment; and
- Improve critical thinking, analytical and problem-solving skills.

The Development and Fundraising Intern will assist the Program Associate, along with other staff as relevant, with a variety of tasks, including, but not limited to:

- Researching prospective government, foundation, and individual donors;
- Assisting in grant-writing and management;
- Supporting the creation, compilation and updating of donor lists;
- Providing support for on-going development activities, including grant and prospect research;
- Managing social media accounts (Twitter);
- Assisting in developing and implementing e-blasts and online campaigns; and
- Attending and participating in event-related activities and meetings.

## QUALIFICATIONS AND EXPERIENCE

- Graduate student or undergraduate student working towards a degree in Communications, Fundraising, International Relations, Political Science, Human Rights, or a related field;
- Fluency in English is required. Fluency in another language (French, Spanish, Arabic and/or Dutch) is preferred but not required;
- Organizational and administrative skills;
- Experience in development and fundraising is preferred but not required;
- Effective and flexible team player with the ability to work in a multicultural, diverse environment; and
- **Must be available on a full-time basis for a minimum of three months.**

## REMUNERATION

WFM-IGP pays a monthly expense allowance of €150. We recommend all applicants seek additional financial assistance from their academic institutions or from outside fellowships, grants, and personal resources. WFM-IGP cannot sponsor visas for individuals applying for internships.

## APPLICATION PROCEDURE

Please apply by 5 April by sending a cover letter and CV by email to [sibanda@wfm-igp.org](mailto:sibanda@wfm-igp.org) with the subject header, “[First and last name] - Hague Development and Fundraising Intern”.

**Applications will be reviewed on a rolling basis; therefore, it is advised to send in applications early.** Short-listed candidates will be invited for a telephone/Skype interview. Due to the great number of applications, only short-listed candidates will be contacted.

NO phone inquiries please.

WFM-IGP is an equal opportunity/affirmative action employer strongly committed to hiring and retaining diverse and internationally representative interns.